

**BAY RIDGE HOMEOWNERS ASSOCIATION  
ARCHITECTURAL REQUEST  
FOR IMPROVEMENTS TO HOMEOWNER'S PROPERTY**

PROPERTY OWNER'S NAME: \_\_\_\_\_  
Print full name

ADDRESS: \_\_\_\_\_ LOT NUMBER: \_\_\_\_\_

PHONE: \_\_\_\_\_ DATE SUBMITTED: \_\_\_\_\_

Describe the proposed improvement (attach sketches, specifications and/or plans/drawings as necessary). Submit a **separate form** for each proposed improvement item (such as replace fence, replace windows, replace garage door, install solar panels, etc.).

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I/We agree as follows:

- a. To hold Bay Ridge Homeowners Association and its members, officers, directors and agents (collectively, "HOA") harmless from any liability resulting from or related to the construction of the proposed improvement and to defend and indemnify the HOA from any claims, lawsuits, damages, attorneys' fees, judgments or liabilities (including personal injury and property damage) resulting from or related to the approval, construction, existence, or maintenance and repair of the proposed improvement.
- b. To correct any condition resulting from the proposed improvement which adversely affects public property, another homeowner or their property, the Bay Ridge Homeowners Association's Common Area or Common Maintenance Area.
- c. To maintain the proposed improvement in perpetuity.
- d. To check for and obtain all governmental permits or approvals required by law including, but not limited to, a building permit from the City of San Diego, Development Services Department before constructing the proposed improvement and to give the Bay Ridge Homeowners Association a copy of all required permits or approvals when issued.
- e. To ensure that all work confirms to the plans submitted and to make all changes required by governmental permits or approvals and Bay Ridge Homeowners Association conditions of approval.
- f. To ensure that existing drainage patterns shall not be altered in any way that would adversely affect Bay Ridge Homeowners Association Common Area or Common Maintenance Area or another homeowner or their property.
- g. To certify that all work shall conform to approved plans and conditions of approval and, if found not to conform, to promptly make any required changes at my/our sole expense.

\_\_\_\_\_  
Homeowner's signature

Mail completed form to Jack Kuta, The Paul Miller Company, 272 Church Ave., Suite 4, Chula Vista, CA 91910 or email to: [jack@paulmillercompany.com](mailto:jack@paulmillercompany.com)

**FOR OFFICIAL USE ONLY:**

ARCHITECTURAL COMMITTEE    APPROVE    DISAPPROVE    DATE: \_\_\_\_\_

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_

BOARD OF DIRECTORS    APPROVE    DISAPPROVE    DATE: \_\_\_\_\_

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_

Request is approved as submitted.

Request is approved subject to conditions of approval listed below.

Request is denied for reasons stated below.

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